



VENDOR INFORMATION

PLEASE READ THIS APPLICATION IN ITS ENTIRETY BEFORE SUBMITTING. SUBMISSION OF AN APPLICATION INDICATES AGREEMENT TO ALL TERMS INCLUDED IN THIS DOCUMENT.

Eligibility: The Foothills Festival is open to vendors selling quality arts, crafts and merchandise. Each vendor must include a description of what they will be selling during the festival. Franchise rules will be followed to avoid duplication of those items for sale. The Event Committee reserves the right to refuse any vendor rental space. Items not included in the description listed on the application form will not be allowed for sale. **Absolutely, no garage sale booths. No exceptions.**

Types of Vendors: Handcrafted Artisan, Non-Handcrafted Vendor, Non-profit, Information Vendor and Other. Vendors will NOT be allowed to distribute any drinks. Any vendor wishing to distribute food items may do so only after receiving permission from the Foothills Festival committee. Please contact Lisa Myers at 205.221.2100 to discuss any requests.

Vendor Application Process:

Applications are available at: www.foothillsjasper.com

Jasper City Hall 400 19th Street West, Jasper, AL 35501

To be considered, applications must be completed in entirety, submitted with Vendor Fee. Vendor locations are designated in the order that the application and payment is received.

FEES:

- **\$150 with electricity - Locations are set to be designated in the order of completed applications and applicable fees are received. Due to limited access to electrical outlets, and to service vendors requiring electricity, amps needed must be requested on the application.**
- **\$100 no electricity -Locations are set to be designated in the order of completed applications and applicable fees are received.**
- **\$75 nonprofit (with proof of nonprofit status) - Locations are set to be designated in the order of completed applications and applicable fees are received.**

*Payment must be received before location is guaranteed.

***Any overpayment because of availability issues will be reimbursed to the vendor.**

Applications & Fees are due no later than Friday, July 27, 2018. Applications received after this date will NOT be accepted.

Checks should be written to City of Jasper Foothills Festival.



VENDOR INFORMATION

State Sales Tax: Each vendor is responsible for collecting and reporting sales tax of 9%. Please appropriately display your tax ID# in your booth.

Set-Up & Tear-Down:

Vendors are required to be fully set-up by 10:00AM on Saturday, September 8. If a vendor fails to show up at their designated time, they will forfeit their space and fee.

Vendors will be provided with a 20'x10' space (unless otherwise designated) in a location TBD based on the type of vendor, space availability and area selected by the vendor.

Vendors will be notified a minimum of 1 week before the event, with their assigned location, and set-up time.

No tents, tables or chairs will be provided. If you have any of these items you may bring them. All items must fit in 20'x10' space (unless otherwise designated), and tents must be properly weighted down. Division between you and the vendor next to you is your responsibility.

Vendors are responsible for the security of their employees, contractors, staff, volunteers and customers within the Exhibitors' space and shall assume all responsibility for all injuries, liabilities or claims before, during or after the Event. The City of Jasper and Event affiliates assume no responsibility for said associations.

Vendors shall be responsible for the public safety, health and welfare of your patrons, agents, vendors, subcontractors, concessionaires and employees.

Vendors are responsible for (and agree to pay all costs of repair or replacement for) any and all damages caused by Exhibitors, or Exhibitors' agents, vendors, sub-contractors, and employees to the Event area, which may have occurred during the term of the Event in the space occupied by the Exhibitor.

The City of Jasper reserves the unilateral right to cause the interruption of the Event in the interest of public safety (or any other reason it deems necessary) and to likewise cause the termination of such Event when, in the sole and arbitrary judgment of any County, State or Federal agency or its agents, including but not limited to the City of Jasper, if such action is necessary in the interest of public safety, health and welfare.

Participating Exhibitors give the City of Jasper and its event affiliates permission to use submitted images of their display for promotional purposes of the event that they are participating in.

SEND COMPLETED APPLICATIONS, ALONG WITH VENDOR FEE TO:

**City of Jasper,
ATTN: Lisa Myers
P. O. Box 1589,
Jasper, AL 35502**

Checks should be written to CITY OF JASPER FOOTHILLS FESTIVAL



VENDOR INFORMATION

2018 Foothills Vendor Application

Name of Business/Organization: _____

Contact Name: _____

Address: _____

Phone Numbers: _____

Email Address: _____

Type of Vendor: (check one)

Handcrafted Artisan Non-Handcrafted Vendor

Non-profit Information Vendor Other

List all items you intend to sell: _____

Location Options:

Electricity Amps needed: _____

No Electricity

Payment Information: (check all that apply)

Amount _____

Check Cash Money Order

CHECKS/ MONEY ORDERS SHOULD BE MADE PAYABLE TO: CITY OF JASPER FOOTHILLS FESTIVAL

Vendor's signature on this document verifies that the vendor has carefully read, understands and agrees to all provisions in the Vendor Handbook. No guarantee of exclusivity of products are made or implied.

Signature: _____ Date: _____

For Office Use Only:

Date Received: _____ Amount Paid: _____

Payment Type: _____ Initial: _____

